KSU Chairs’ and Directors’ Assembly Minutes

 Wednesday, 7th December 9 – 11 a.m. Ballroom

Joe Mack Wilson Student Center Marietta Campus

Consent Agenda

Approval of November 16, 2016 CDA minutes

* Voted –passed unanimously

Academic Program Coordination (Rob Smith & Kevin Gwaltney)

Kevin Gwaltney

* Qualifications of PCs will eventually have to be presented for SACSCOC requirements. If they are faculty, they are already SACs approved, but still needed since PCs change.
* SACSCOC information is being collected on PT.
* Vote: passed, unanimously

Rob Smith

* Presentation – See PowerPoint
* Question from a member of CDA – When will a dashboard be available for departmental use – Available in Web Report Studio (SAS) By the end of January available for Departmental use
* Question from a member of CDA – The accuracy of data from SAS was questioned –
	+ It can be a matter of business practices. However, Banner is our legal tender of data.

Preferred Name Policy (Elke Leeds)

* Jan 2 – preferred name field will be available in D2L. (will trump legal name in D2L).
* Long-term plans – interact with Banner, NetID, all legally allowable areas
* Preferred Change Name form can be submitted at any time. However, if submitted after the drop/add deadline, the preferred name will appear the following semester.
* A mass communication plan is being implemented.
* It was question as to whether should there be a policy or procedure regarding the preferred name choice. A decision was not made.
* There is a pop-up on D2L to inform students
* The Registrar’s Office will review preferred name request
* Preferred pronoun coming soon
* The possibility of students having the ability to self-select where their preferred name will appear is being explored.

Motion posed, seconded, and approved to move President Olens’ time on the agenda up.

Sam Olens Q&A

* There is a discussion occurring as to whether 1948 or 1963 should appear on the university seal
* President Olens approves of process of shared governance, but wants a decision at the end of the process
* He is establishing a committee next semester to deal with redundancies and silos – not reducing services but improving efficacies
* Wants to use various means to grow KSU contracts and givings.
* A question from a CDA member - How do we get others to notice that KSU is differently?
	+ Spend more time with the greater corporate communities to create networks – Various/ different committees than traditionally conceived
	+ Express the great work that is done of campus and request to be involved in the processes
	+ Have media associated when the faculty is doing great things
	+ Faculty track – examine…if faculty is interested in teaching then they should teach more and those interested in research can do more research…Discussions should occur with the Dean on consistencies, this includes service.
	+ President Olens does not want to limit KSU to the surrounding counties
* A CDA member questioned the dependence on PT faculty
	+ 55 new faculty lines - requested
	+ 23 new advisors – requested
	+ Enrollment management plan will help
* A CDA member questioned President Olens lack of experience at the university level and how he could help us understand how will handle the learning curve?
	+ President Olens responded by providing a list of credentials
	+ He stated that 14% of university Presidents are non-traditional
	+ He wants to earn respect and trust
	+ He stated that not one life experience provides the right background
	+ He also stated that he does not like the policy that the university is closed the last two weeks of the year. This approach does not provide good customer service
* A CDA member asked is position on campus carry
	+ President Olens responded that people will carry regardless of legislative or not
	+ However, doesn’t think it a good idea, but can’t predict with the legislator will do
* A CDA member asked a question regarding the effort of legislators wanting to take over institutions of higher education
	+ President Olens offered that budget growing faster than the retention rate is the reason for this effort. He also offered the following to counter the effort
		- Efficacies at the VP level
		- Reduce of redundancies
		- Budget restrictions towards the end of the fiscal year
* A CDA member asked about expand the Office of Community Engagement
	+ President Olens responded that KSU does not need to be a part of everything
	+ KSU should be more engaged in community engagement not community affairs
* A CDA member asked a question regarding obstructions of operations – Foundation Account
	+ President Olens is meet with Chair of Foundation tomorrow – email him concerns today
	+ He hopes to change the mindset of the role of the Foundation
	+ Foundation should be our cheerleader, not making money off our students
* A CDA member questioned HR’s hiring restrictions in hiring staff
	+ President Olens hopes the new Chief HR Director will have a more customer service approach

University Council Update (Keisha Love)

* Need for operation budget and faculty lines
	+ Requested 25 advisors and 55 faculty line
* Need for additional support staff
	+ Support staff has not been requested, but additional funds can be use
* Enrollment management plan
	+ Not to grow just to grow – limit # of 1st year students. This will begin Fall 2018
* How under resourced KSU is has been voiced to Chancellor
* Minors on Campus
	+ Must have policy but ideas to improve the policy are welcomed
	+ It is suggested that the cost of background check that is required by the policy is factored into registration cost, since departments do not have the financial resources to absorb the cost.
* IRB approvals
	+ Internal reviews, IRB is not needed
	+ Other issues of concerns are being worked on with Drs. Harmon, Amlaner, and Zingler
* KSU is conducting several searches, whereas, other positions are in BOR control
* A parking committee has been established to examine ideas to improve parking
	+ Currently proposed – A tiered system of parking…the closer you park to central campus, the more you pay
	+ The President is examining parking concerns as well
* Fall of 2017 will more than likely see a change in the university’s closings in December
* The direction of the Strategic plan being work on

Ron Matson Q&A

* Freshman index will be used to manage enrollment. Chosen students will have to pay a deposit. Others will be on a waiting list.
	+ There will always be exceptions
* Faculty development option…remind faculty
* By laws and P & T are needed by the departments and Dr. Matson
* Committee to look into Digital Measures
	+ Course evaluation module – no longer supported by Digital Measures
	+ One USG system – system-wide push on similar guidelines on hiring tenured-track faculty, promotion and tenure clocks, etc.
	+ One USG may be here by July
	+ One USG may do away with ADP, but brings back People Soft
* Non-exempt applies for spring until legal determines a different practice

President's Transition Advisory Committee paper ballot

* A survey will be administered through D2L.

Other items

* Tony Rizzuto and Alice Pate for Digital Measures Committee
* The CDA resolution regarding external letters were moved, seconded, and unanimously passed